

# MEKLIKANJ COLLEGE

(Govt. Aided)

Affiliated to Cooch Behar PanchananBarma University

Estd- 1996



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Ref:.....

Date: 22 /07/2021

## Action Taken Report for Academic Session 2020-2021

### IQAC

### Mekliganj College

1. Academic Calendar for the Academic Session 2020-2021 was prepared and circulated among all stakeholders.
2. Master Routine and Departmental Routines for both Odd and Even Semesters were prepared and circulated among all teachers and students through WhatsApp groups.
3. Online classes were carried out following the Class Routines of the respective departments.
4. Special training was provided to those faculty members who were not skilled enough in carrying out online classes.
5. Students' participation in online classes has improved after providing necessary guidelines to the teachers and the students.
6. Study materials were prepared and shared among students through WhatsApp groups, Google Classrooms and College Website.
7. One faculty member, Dr. Chittaranjan Barman, Assistant Professor of Bengali successfully completed UGC- Sponsored Faculty Development Programme and two faculty members, Dr. Sujoy Paul, Assistant Professor of Education & Sri Tubai Sarkar, Assistant Professor of History successfully completed UGC- Sponsored Refresher Course.

*Tubai Sarkar*

Teacher in Charge  
Mekliganj College

*Teacher-in-Charge  
Mekliganj College  
Mekliganj, Coochbehar*

*[Signature]*  
22/7/21

Coordinator, IQAC  
Mekliganj College

*Coordinator  
IQAC  
Mekliganj College*