

MEKHLIGANJ COLLEGE

(Govt. Aided)

Affiliated to Cooch Behar PanchananBarma University

Estd- 1996

P.O. Mekhliganj
Dist: Cooch Behar
PIN: 735304



Ph: 03584 225129
Fax: 03584 225129
Email: college.mekhliganj@gmail.com
Website: mekhliganjcollege.org

Ref: JAC/MC/01/21-22

Date: 12/08/2021

NOTICE




(For Online IQAC Meeting)

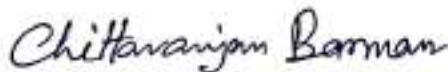
This is to inform all members of IQAC that a meeting of the IQAC will be held on August 20, 2021 at 12:00 pm in online mode to discuss and resolve the following agenda. All members are requested to attend the meeting. The meeting link will be given 30 minutes before the commencement of the meeting.

Agenda

1. Review and confirm the proceedings of the last meeting.
2. Discussion on the plan of action for the academic year 2021-2022 and preparation of the academic calendar for the academic session 21-22.
3. Discussion on preparation of routine for Odd semester (master and departmental).
4. Submission of Mentor-Mentee List by the departments.
5. Miscellaneous

Members:

1. Dr. Chittaranjan Barman (TIC) 
2. Smt. Asudha Mangar (Coordinator)
3. Smt. Sanchita Bhattacharyya
4. Sri Prasenjit Saha 
5. Sri Bhagirath Das
6. Dr. Sujoy Paul 
7. Smt. Dola Ghosh 
8. Sri Mrinmoy Roy 
9. Sandip Roy



Dr. Chittaranjan Barman
Teacher-in-Charge
Mekhliganj College
Teacher-in-Charge
Mekhliganj College
Mekhliganj, Coochbehar



Smt. Asudha Mangar
Coordinator, IQAC
Mekhliganj College

Coordinator
IQAC
Mekhliganj College

মিটিং-এর ক্রমিক সংখ্যা : IQAC/ME/01/21-22

মিটিং-এর তারিখ : 20/08/2021

মিটিং-এর স্থান : Google Meet

মিটিং-এর সময় : 12 pm

উপস্থিত সভ্যগণের নাম

ক্র.সং.	নাম	সংখ্যা
১।	Chittaranjan Barman	১।
২।	Asudha Manna	২।
৩।	Prasmita Das	৩।
৪।	Debnanda	৪।
৫।	Dola Ghosh	৫।
৬।	Murimoy Roy	৬।
৭।	Sujit Paul	৭।

রেজল্যুশন

Resolution

Proceedings of the meeting held on August 20, 2021 at 12 pm in online mode.

Agenda 1

The proceedings of the last meeting held on May 5, 2021 have been reviewed and confirmed.

Agenda 2

1. The plan of action for the academic year 21-22 discussed in the meeting and framed by the committee is as follows:
2. The online teaching and learning process will run as per schedule when offline classroom teaching-learning is not functioning due to Covid.
3. Seminars, webinars, workshops or special lectures on behalf of IQAC will be organized and the departments also will be motivated to organize the same in online mode.
4. The teachers will be instructed to prepare teaching plans for the academic session of both odd and even semesters and to submit reports regarding classes taken.
5. The departments will be notified to prepare a plan of action for the year 2021-22.
6. NSS units will be encouraged to be more active in extending their voluntary services to help the local people during Covid period.

7. Important days will be observed while maintaining Covid protocol.
8. Various initiatives will be taken to make the college campus green and clean.
9. It is unanimously resolved that the academic calendar will be prepared by the academic committee and the committee will be requested to submit the academic calendar for the academic session 21-22 within 15 days. It is also resolved that it will be uploaded to the website as early as possible.
10. IQAC recommends all the departments to be sincere enough to organize workshops, special lectures and conduct Add-on courses.
11. IQAC also recommends organizing a Faculty Development Program for the Teachers.
12. IQAC recommends organizing a Student Induction Program for the Students.

Agenda 3

IQAC recommends the Routine Committee to prepare the master routine for the Odd semesters by the Routine committee and distribute to the departments for making departmental routine keeping in view the COVID-19 pandemic situation.

Agenda 4

The Mentor-Mentee list will be prepared by the departments and submit the same.

As no issue has been raised, the meeting ends with a vote of thanks to the Chair and to all members of IQAC on behalf of the Coordinator.

Chittaranjan Barman

Dr. Chittaranjan Barman

Teacher-in-Charge

Mekliganj College

Teacher-in-Charge

Mekliganj College

Mekliganj, Coochbehar



Smt. Asudha Mangar

Coordinator, IQAC

Mekliganj College

Coordinator

IQAC

Mekliganj College

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Ref: IQAC/MC/02/21-22

Date: 11/11/2021

NOTICE


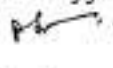



(For IQAC Meeting)

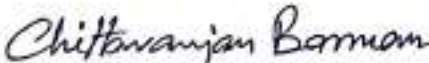
This is to inform all the concerned that a meeting of the IQAC will be held in the TIC's Chamber on November 17, 2021, at 1:00 pm in offline mode to discuss and resolve the following agenda. All members are requested to attend the meeting.

Agenda

1. Confirm the proceedings of the last meeting.
2. Ratification of Departmental Annual Academic Calendar.
3. Ratification of Routine for Odd semester (master and departmental) in online mode.
4. Misc.

Members:

1. Dr. Chittaranjan Barman (TIC) 
2. Smt. Asudha Mangar (Coordinator)
3. Smt. Sanchita Bhattacharyya
4. Sri Prasenjit Saha 
5. Sri Bhagirath Das
6. Dr. Sujoy Paul 
7. Smt. Dola Ghosh 
8. Sri Mrinmoy Roy 
9. Sandip Roy



Dr. Chittaranjan Barman
Teacher-in-Charge
Mekhliganj College

Teacher-in-Charge
Mekhliganj College
Mekhliganj, Coochbehar



Smt. Asudha Mangar
Coordinator, IQAC
Mekhliganj College

Coordinator
IQAC
Mekhliganj College

মিটিং-এর ক্রমিক সংখ্যা : IQAC/ME/02/21-22 মিটিং-এর তারিখ : 17.11.2021

মিটিং-এর স্থান : TIC'S Chamber মিটিং-এর সময় : 1 pm

উপস্থিত সভ্যগণের নাম

ক্রমিক	নাম	ক্রমিক
১।	Chittaranjan Barman	৮।
২।	Asudha Mangar	৯।
৩।	Sujig Paul	১০।
৪।	Pranajit Saha	১১।
৫।	Dola Guosh	১৩।
৬।	Merinmay Roy	১৪।
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Resolution

Proceedings of the meeting held on November 17, 2021 at 1 pm in offline mode.

Agenda 1

The proceedings of the last meeting held on August 20, 2021 have been reviewed and confirmed.

Agenda 2

Departmental Academic Calendar for 2021-2022 session and the master Academic Calendar for both Odd and Even semesters are ratified in the meeting unanimously.

Agenda 3

Departmental Routines for 2021-2022 session and the Master Routine for Odd semesters have been ratified in the meeting.

As no further issue has been raised, the meeting ends with a vote of thanks to the Chair and to all members of IQAC on behalf of the Coordinator.

Chittaranjan Barman

Dr. Chittaranjan Barman
Teacher-in-Charge
Mekliganj College
Teacher-in-Charge
Mekliganj College
Mekliganj, Coochbehar

Asudha Mangar

Smt. Asudha Mangar
Coordinator, IQAC
Mekliganj College
Coordinator
IQAC
Mekliganj College

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Phone : (03584) 255129
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Website : www.mekliganjcollege.org

Ref. No. : IQAC/MC/03/21-22

Date : 02/02/2022

NOTICE


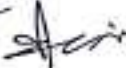





(For IQAC Meeting)

This is to inform all the concerned teachers that a meeting of the IQAC will be held in the TIC's Chamber on February 8, 2022, at 2:00 pm in offline mode to discuss and resolve the following agenda. All members are requested to attend the meeting.

Agenda

1. Confirm proceedings of the last meeting.
2. To prepare a routine for the Even semester in Offline mode.
3. To plan for Internal Evaluation.
4. To plan for the Faculty Development Program.
5. E-resources (N-LIST) subscription in the Library.
6. Misc

Members:

1. Dr. Chittaranjan Barman (TIC) 
2. Smt. Asudha Mangar (Coordinator) 
3. Sri Keshab Chandra Das
4. Sri Prasenjit Saha 
5. Sri Bhagirath Das 
6. Dr. Sujoy Paul 
7. Smt. Dola Ghosh 
8. Sri Sudipta Gope 
9. Sandip Roy



Dr. Chittaranjan Barman
Teacher-in-Charge
Mekliganj College
Teacher-in-Charge
Mekliganj College
Mekliganj, Coochbehar



Smt. Asudha Mangar
Coordinator, IQAC
Mekliganj College
Coordinator
IQAC
Mekliganj College

মিটিং-এর ক্রমিক সংখ্যা : IQAC/ME/09/21-22 মিটিং-এর তারিখ : 08.02.2022

মিটিং-এর স্থান : TIC's Chamber মিটিং-এর সময় : 2 pm

উপস্থিত সভ্যগণের নাম

- | | | | |
|----|---------------------|-----|--|
| ১। | Chittaranjan Barman | ৮। | |
| ২। | Asudha Mangar | ৯। | |
| ৩। | Sing Paul | ১০। | |
| ৪। | Chittaranjan Barman | ১১। | |
| ৫। | Prasenjit Saha | ১২। | |
| ৬। | Sudipta Gope | ১৩। | |
| ৭। | Dola Ghosh | ১৪। | |

মিঃ/মঃ রেজল্যুশন

Resolution

Proceedings of the meeting held on February 8, 2022 at 2:00 pm in offline mode.

Agenda 1

The proceedings of the last meeting have been reviewed and confirmed.

Agenda 2

IQAC recommends preparing the master routine for the Even semesters by the Routine committee and distributing it to the departments for making departmental routines for offline classes.

Agenda 3

IQAC recommends that the Internal Evaluation of the students to make them habituated with the offline mode exam and bring them in flow of normal learning process will be conducted.

Agenda 4

A Faculty Development Program will be conducted in the month of April for the Teachers.

Agenda 5

During COVID-19 period it was terribly felt about the unavailability and free access of the e-resources. So, it is unanimously resolved that N-LIST (E-resource facility) will be

subscribed in the Library, as it is very much required for the Teachers as well as the students for the academic purpose.

As no issue has been raised, the meeting ends with a vote of thanks to the Chair and to all members of IQAC on behalf of the Coordinator.

Chittaranjan Barman

Dr. Chittaranjan Barman
Teacher-in-Charge
Mekliganj College

Teacher-in-Charge
Mekliganj College
Mekliganj, Coochbehar



Smt. Asudha Mangar
Coordinator, IQAC
Mekliganj College
Coordinator,
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Website : www.mekhliganjcollege.org

Ref. No. : IGAC/MC/04/21-22

Date : 28/04/2022

NOTICE

(For IQAC Meeting)

This is to inform all the concerned teachers that a meeting of the IQAC will be held in the TIC's chamber on May 5, 2022, at 12:00 pm in offline mode to discuss and resolve the following agenda. All members are requested to attend the meeting.

Agenda

1. Confirm the proceedings of the last meeting.
2. To ratify the routine for Even semester (Master and departmental).
3. CAS proposal of the Librarian Smt. Dola Ghosh.
4. To review yearly progress of academic activities.
5. To discuss the PAC (Provisional Accreditation for Colleges) process.
6. Misc.

Members:

1. Dr. Chittaranjan Barman, Teacher-in-Charge
2. Smt. Barnana Bhattacharjee, IQAC Coordinator
3. Smt. Asudha Mangar (Member)
4. Sri Prosenjit Saha (Member)
5. Sri Bhagirath Das (Member)
6. Dr. Sujoy Paul (Member)
7. Smt. Dola Ghosh (Member)
8. Sri Tubai Sarkar (Member)
9. Dr. Sanjit Sarkar (Member)
10. Sri Keshab Ch. Das, GB representative
11. Dr. Dipankar Pal, IC, CBPBU
12. Sri Ram Kumar Tamang, SDO, Mekhliganj
13. Dr. Tapash Kumar Das
14. Sri Sudipta Gope

Chittaranjan Barman
Dr. Chittaranjan Barman
Teacher-in-Charge
Mekhliganj College

Teacher-in-Charge
Mekhliganj College
Mekhliganj, Coochbehar

B.B.
Smt. Barnana Bhattacharjee
Coordinator, IQAC
Mekhliganj College

মিটিং-এর ক্রমিক সংখ্যা : IQAC/MC/04/21-22 মিটিং-এর তারিখ : 05/05/2022

মিটিং-এর স্থান : TIC's Chamber

মিটিং-এর সময় : 12 pm

উপস্থিত সভ্যগণের নাম

ক্র.সং	নাম	ক্র.সং	নাম
১১	Chittaranjan Barman	৮১	Sujit Paul
২১	Barnana Bhattacharjee	৯১	Sudipta Gope
৩১	Prasanna - Sub	১০১	
৪১	Prasanna - Sub	১১১	
৫১	Aswaha Mangar	১২১	
৬১	Prasanna	১৩১	
৭১	Dola Ghosh	১৪১	

Meeting no. IQAC/MC/04/21-22
Venue: TICs Chamber
Date: 05.05.2022

Resolution

Proceedings of the meeting held on May 5, 2022 at 1 pm in offline mode.

Agenda 1

The proceedings of the last meeting held on February 8, 2022 have been reviewed and confirmed.

Agenda 2

The Master and Departmental Routine for Even semester in offline mode have been ratified in the meeting.

Agenda 3

Teachers will be notified to take classes as per routine and conduct Internal Assessment through various assignments, tests, projects etc. Students will be motivated to participate in various sports and cultural activities in college and in other organizations.

The HODs will be requested to conduct add-on and certificate courses for the students. FIPs will be conducted for the Teachers.

Agenda 4

The Teacher-in-Charge has informed that, the DPI, Govt. of West Bengal has sent an order to carry out Provisional Accreditation for Colleges (PAC) to get accredited. Depending upon the present condition of the college the IQAC unanimously decided that the college will strive for PAC at this moment and prepare for NAAC after receiving accreditation from PAC.

As no issue has been raised, the meeting ends with a vote of thanks to the Chair and to all members of IQAC on behalf of the Coordinator.

Chittaranjan Barman

Dr. Chittaranjan Barman
Teacher-in-Charge
Mekliganj College

Teacher-in-Charge
Mekliganj College
Mekliganj, Coochbehar

Barnana Bhattacharjee

Smt. Barnana Bhattacharjee
Coordinator, IQAC
Mekliganj College

Coordinator
IQAC
Mekliganj College